

MSC Exec's January 6th, 2016 Online Meeting
1:00 p.m.

ROLL CALL: Jack Albrecht , Diane Anderson , Wendy Campbell , Holly Harper, Lisa Mecklenberg Jackson, Sinda Puryer , Mark Wetherington, Sonja Woods.

MSL Reps: Sarah McHugh, Amy Marchwick, Jessie Goodwin, Jemma Hazen.

Guests: Kim Crowley.

Approval of minutes: Lisa moved to approve the minutes from the November 4th exec board meeting as submitted. No discussion, unanimous.

Terms of Board Members: Lisa compiled which board members terms were up when, and a discussion about how best (or if) to address the scheduled exodus of seven committee members this spring. Several points were made:

- Given the transition of the director position, it might be more important this year to ease the leadership transition of the exec committee than in other years.
- Of the seven whose terms are expiring, Diane, Sonja, Holly, and Lisa are not planning to run again. Sinda, Jack, and Mark are all currently planning on running again.
- If we fix this problem temporarily but not in the bylaws, it could happen again.
- Changing bylaws is a big process that is nice to avoid if possible.
- Three year terms might be better than two year terms due to the learning curve.
- Three year terms might be interpreted as dynastic, we should ask the membership.
- One year terms would possibly fix the problem, but one year isn't enough time to get your feet under you.
- Maybe we could adjust the exits of some of those seven so that everyone doesn't leave at once.
- Maybe some of those exiting would serve again and make the problem moot.
 - Holly and Diane indicated interest in doing a partial term of one year instead of two years if it helped fix the problem, but neither wants to complete another full term.
- We will have more discussion on this, seek input from the membership, and then put it on the agenda again for the next meeting. No vote taken.

Bylaws changes : This conversation was prefaced with a comment that bylaws really shouldn't be changed unless it is unavoidable.

- Appendixes would be easier to modify without a full-fledged bylaws modification.
- It might be helpful to clarify the language for reimbursement for standing committees such as the executive board and the content management committee. No vote taken. The exec. board will discuss the bylaws again at the next meeting. Any changes must be presented to the membership at least one month prior to the membership vote.

Enterprise issues:

- "On-Order" items are not visible to patrons. This issue is being worked on.
- Enterprise Server down time – MSC staff is confident in the reliability of Enterprise. The "downtime" people are referencing is actually "server hang up," unless there are occurrences that MSC hasn't heard about. It would be nice if people could be reminded that all "down time" of any sort needs to be relayed to the MSC staff.
- The "Place Hold" button – The "place hold" button on Enterprise doesn't show up right away on the search results. It can take 30-45 seconds to show up and may depend on how large the results list is.

Director position update: There will be another round advertising after the screening questions and the cover letter guidelines get revamped.

Reorg update – Amy and Sarah

Jemma and Jessie did circ rule changes. Item cat changes on-going... sending list and should be done in next couple of days. Done with this phase until home location cleanup starts.

Sarah and Amy re: FMSL will add kiosks (new build) and will submit request for new circ rules for “kiosk-based” circulation. How might board prepare for these requests? How can we prepare for these requests? What standards/guidelines should we adopt to meet these needs? How can we evaluate requests for new rules? Sarah – because staff know all ins and outs of reorg rules and standards. OK if MSC staff draft a proposal? Sonja – was just going ask for that. Sarah will work with them. Diane – so much inter-related to circ rules that this is a good foundation. Will be ready for next meeting.

Spring Meeting

Sarah – Spring meeting coming soon (May 5th). Exec board meetings every other month only one to 2twomeetings before. Diane – noticing meetings is important. Jemma scheduled Carroll College. Standard offerings. March 2nd meeting – schedule time to draft agenda for Spring Meeting. Mid-February prep for March meeting to facilitate discussion. Board decided to have representatives send out exec. board meeting highlights to member groups again. Seemed to be helpful. Mark will write up points.

Adjourn - Wendy moved to adjourn at 2:30